

CEHR-E (690-500)

2 March 1999

MEMORANDUM FOR COMMANDERS/DIRECTORS, USACE COMMANDS AND
HQUSACE STAFF PRINCIPALS

SUBJECT: Delegated Classification Authority and Position Management

1. References:

a. Memorandum, CEHR-E, dated 19 February 1997, subject: Delegation of Classification Authority to Managers.

b. Memorandum, OASA (M & RA), dated 17 November 1997, subject: Delegation of Classification Authority.

c. Memorandum, OASA (M & RA) and OASA (FM & C), dated 7 August 1998, subject: Delegated Classification Authority, enclosure 1.

2. The OASA (M & RA) and OASA (FM & C) have jointly expressed their concern that the delegation of classification authority to managers might lead to increased long term costs (reference c). I expect all USACE commanders to assure that unnecessary increases in the grade structures under their command do not occur due to managers exercising delegated classification authority. Position management guidelines are provided at enclosure 2 to assist managers in designing efficient and economical position structures prior to making classification determinations. These areas will be monitored during HQUSACE command inspections.

3. Point of contact for this action is Monroe A. Major, telephone 202-761-0331.

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/S/
JOE N. BALLARD
Lieutenant General, USA
Commanding